

PROCESS FOR LOGGING VIDEO COMMUNICATIONS eg. Zoom, Micros

1. Record the communication where possible eg. screen shot
2. Upload to the folder "Online communication records"
3. Complete the log below

DATE	NAME OF	YOUNG	METHOD OF
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soft Teams, Instagram/Facebook Live

ADULTS

REVIEW

1. BRIEF

2. HOW WOULD

3. WHAT WAS



4. WHAT

5. ANY





